## Your VHHSBP Benefits-At-A-Glance:

# Montefiore Medical Center North–Wakefield Division



# Welcome to the Voluntary Hospitals House Staff Benefits Plan (VHHSBP)!

The VHHSBP Trustees understand how important it is for you to have additional benefits coverage.

Once you enroll, you will be eligible for Committee of Interns & Residents VHHSBP Legal Services Plan (CIRLS) and for Quality Improvement/Patient Safety Education and Training Scholarships.

We hope this gives you peace of mind as you focus on caring for your patients.

We believe you'll find this Benefits-At-A-Glance useful, as it describes your benefits provided through the Voluntary Hospitals House Staff Benefits Plan (VHHSBP) for you and your covered dependents as of July 1. The only authorized information concerning your benefits is in writing from the Board of Trustees acting in their official capacity and whose sole decision regarding benefits is final. The trustees reserve the right to change or discontinue the eligibility rules and the type and amounts of benefits under this Plan at any time.

You can also learn more by:

- Visiting our website (cirseiu.org/benefits and click on your hospital's name)
- Emailing the Fund office at benefits@cirseiu.org
- Calling the Fund Office (212) 356-8180

For a complete description of your benefits and rights, please read the Summary Plan Description (SPD) — also located on the CIR website under "Benefits" — which serves as the Plan Document.

**With best wishes for a successful and fulfilling medical career,**
**Your VHHSBP Trustees**

## QI/Patient Safety Educational Benefits

VHHSBP is committed to offering residents additional education and training to help you deliver safe, efficient, and effective care to your patients.

- **QI/Training Scholarships:**
  - Provides scholarships for eligible covered residents to attend one approved QI/Patient Safety Education and Training program available in the U.S. Participants will be eligible to receive a scholarship of up to $3,000 per residency year to cover expenses related to registration, travel, and tuition.
  - Covered residents accessing this benefit are responsible for receiving time off (vacation or education leave time) to attend or participate in these educational opportunities.

## Committee of Interns & Residents Legal Services (CIRLS)

Committee of Interns & Residents VHHSBP Legal Services Plan (CIRLS) is a pre-paid legal services benefit which provides legal assistance to resident physicians and qualifying family members on covered matters.

The Plan connects you with lawyers who can help with immigration issues, landlord-tenant problems, family matters, and more.

## Legal Benefits Coverage

### Below is a list of Legal Services Coverage

- Bankruptcy & Debt Problems
- Consumer Protection
- Credit Rating
- Criminal matters
- Document Review
- Estate Matters
- Family matters
- Immigration Landlord-
- Tenant Problems Medical
- Licensure Name Changes
- Power of Attorney
- Unemployment Benefit
- Wills, Living Wills

## When You Get Supplemental Benefits And Who You Can Cover

To enroll in coverage, complete an enrollment form and return it to your CIR organizer within 31 days of your first day of work. You and your enrolled family members' coverage starts on your first day of work.

Outside of Orientation and Open Enrollment, there are circumstances where special enrollment is possible. Please review the HIPAA Notice of Special Enrollment Rights.

### During Open Enrollment in July or January, please note that:

- You need to provide a Social Security Number (SSN) for you and your covered dependents. You will also need to provide a copy of a marriage license or birth certificate(s) for children; if you are missing either of these documents you can submit this affidavit instead via this update form.
- If you are enrolling a domestic partner, you'll need to submit the Domestic Partnership application found on cirseiu.org/benefits by selecting your hospital's name.

To access legal services benefits, please call

**(212) 356-8195.**

# Contact Information

**For questions on benefits coverage, please see the information below:**

| BENEFIT | ADMINISTRATOR | CONTACT INFORMATION | |
|---|---|---|---|
| Legal Services | CIR Legal Services Plan (CIRLS) | Phone:<br>Days/Hours:<br>Fax:<br>Email:<br>Website: | (212) 356-8180<br>M – F, 9:00 a.m. to 5:00 p.m. EST<br>(212) 504-3057<br>cirls@cirseiu.org<br>www.cirseiu.org/legalservices |

CIR Benefit Funds

**The Voluntary Hospitals House Staff Benefits Plan staff can help with questions about your benefits. For questions, contact the VHHSBP Fund Office:**

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|---|---|---|
| **VHHSBP Fund Office**<br>10-27 46th Avenue, Suite 300-2<br>Long Island City, NY 11101 | Phone:<br>Fax:<br>Days/Hours:<br>Email: | (212) 356-8180<br>(212) 356-8181<br>M - F, 9:00 a.m. to 5:00 p.m. EST<br>benefits@cirseiu.org |

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